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Executive Registry

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DEC 13 1949

MEMORANDUM FOR: Executive, CIA

SUBJECT: Revision of OPC Table of Organization

1. The functional responsibilities of the Special Staff Section, Programs and Planning Group, are such that this Section should report direct to the Assistant Director for Policy Coordination. It is requested that the Special Staff Section be transferred to the immediate office of the Assistant Director and its title be changed to Advisory Staff.

2. In order for the Advisory Staff to properly carry out its functions, it is requested that the T/O for the Advisory Staff be amended as follows:

25X1

Add  
 Intelligence Officer  
 Intelligence Officer  
 Intelligence Officer  
 Clerk (Typist)  
 Clerk-Typist

☐ P-5  
☐ P-3  
☐ P-2  
☐ CAF-4  
☐ CAF-3

Delete  
 Clerk-Stenographer ☐ CAF-4

25X1

3. So that the increase of positions in the Advisory Staff will not result in an overall increase of the present number of positions authorized for OPC, it is requested that the following positions be deleted from the present table of organization:

25X1

## Group III

Branch I, Technical Division, ☐ Technical Officer, P-6 ✓  
 Branch II, Technical Division, ☐ Technical Officer, P-6 ✓

## Group IV

25X1

Research Division, ☐ Researcher, P-5 ✓  
 Special Correspondence Division, ☐ Code Instructor, P-5 ✓

25X1

25X1

## Group V

25X1

Planning Division, ☐ Plans Officers, P-5  
 Technical Division, ☐ Technical Officer, P-6  
 Research Division, ☐ Research Officer, P-5

25X1

Assistant Director for  
 Policy Coordination

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